

GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO



MINISTRY OF TOURISM

ADDENDUM 3

RESPONSE TO QUESTIONS REGARDING THE REQUESTS FOR PROPOSALS FOR

**THE LICENCE, DEVELOPMENT AND MANAGEMENT OF THE RESTAURANTS LOCATED
AT**

THE MANZANILLA BEACH FACILITY,

LAS CUEVAS BEACH FACILITY and

VESSIGNY BEACH FACILITY

Question 3.

Would there be an opportunity for a second site visit if requested?

Answer 3.

Yes. You may contact the Ministry's office or the Liaison Officer for the site to arrange for a second site visit.

Question 4.

Would a recommendation from the restaurants and bar I managed be enough to show proof of experience?

Answer 4.

Recommendations are required but you also need to complete the information on your past experience on the forms provided as requested in the RFP.

Question 5.

If I don't get my certificate of character in time can I present the receipt?

Answer 5.

Yes, but you must state why you cannot get the certificate on time and the certificate must be presented when received if you are selected.

Question 6.

Can I get a clearly understanding of a. to the bottom please?

1. Proposer must certify and provide supporting documents of its employees, agents, subcontractors or any other individuals who perform services on their behalf, to demonstrate that they are covered by adequate liability and property damage insurance, worker's compensation insurance and other relevant coverage;

Answer 6.

If you at present **own and operate** a restaurant, you need to provide evidence that you are providing adequate insurance coverage for your employees.

Question 7

If you recently registered a business (August) and it isn't up and running as yet. Do you still have to submit a Vat Clearance, Income Tax Certificate and National Insurance Certificate?

Answer 7

No, but you must show evidence that you have applied for the relevant registration where applicable.

Question 8

If your business is not operational as yet, so therefore, you have no audited financial statements, do you still have to show proof?

Answer 8

No. You will not be able to submit financial statements but you need to submit a Bankers Reference to show that you will be able to provide the capital to start and operate the business.

Question 9

Do you have to submit personal bank statements?

Answer 9

No. You do not have to submit your personal bank statements but you must submit a Bankers Reference to certify that you have the capital to start-up and operate the business.

Question 10.

Do you have to submit curriculum vitae for the owners and employees for the proposal?

Answer 10.

Yes. You need to complete the information on the forms provided and this includes your experience in the restaurant business.

Question 11

Do you have to submit three letters of reference from previous employers for both the owners and employees?

Answer 11

If the proposer has not owned a restaurant but has been employed as a manager/supervisor of a restaurant, you have to provide reference letters. Even as an owner it would be in your interest to submit any good written reviews you have had from customers.

If your employees have reference letters, you may submit those as part of their curriculum vitae.

Ministry of Tourism

August 6, 2020